

## **DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

### **MATERNAL AND CHILD HEALTH PROGRAM SUPERVISOR**

Role Title: Program Administration Specialist II

Position # 00070

Pay Band 5, Level II - Hiring Range: \$41,778 - \$63,000

**Closing Date: April 21, 2014**

Exciting opportunity to lead the daily operations of the Maternal and Child Health Programs for the Medicaid and FAMIS populations. This includes operational responsibility for the provision of services to members in the Early Periodic Screening Diagnosis and Treatment (EPSDT) and Early Intervention programs, and supervising functions of the EPSDT clinical staff. This position implements initiatives with a variety of professionals and community liaisons to promote the integrity and effectiveness of programs and works with other agency Divisions and Units as well as other agencies toward the goal of improving the health of enrolled children and pregnant/postpartum women. The successful candidate must have comprehensive knowledge of, and extensive experience in, the development, implementation, and operation of health care or human services policy and initiatives. Requires considerable knowledge of Medicaid, FAMIS and FAMIS MOMS programs. Must have demonstrated ability to interact effectively in a team environment both within and outside the agency. Proven knowledge of health care issues for children, teens and pregnant women with special emphasis on EPSDT, Early Intervention, preventative and prenatal services. Must have demonstrated ability to communicate effectively through oral and written correspondence, professional quality reports and presentations, and presentations to both small and large groups. Bachelor's degree in human services, public administration, or related field preferred; Master's degree in human services, health care policy, public health, or public administration a plus.

#### **ONLINE STATE APPLICATION REQUIRED**

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

**FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED**

Receptionist: 804-786-5408, TDD 800-343-0634

#### **Web Sites for Vacancy Listings**

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: [http://www.dmas.virginia.gov/ab-position\\_vacancies.htm](http://www.dmas.virginia.gov/ab-position_vacancies.htm)

**Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.**

**EEO/AA/ADA**